

**COMMUNITY WELL-BEING PDG
AUGUST 2017**

SAFEGUARDING POLICY, GUIDANCE AND PROCEDURES

Cabinet Member(s):	Cllr Colin Slade, Cabinet Member for Community Well Being
Responsible Officer:	Mrs Jill May, Director of Corporate Affairs & Business Transformation and Corporate Safeguarding Lead Officer
Reason for Report:	To provide Members with the updated Safeguarding Policy, Guidance and Procedures.
RECOMMENDATION:	That the PDG recommends the Devon District Councils joint Safeguarding Policy (Appendix A) and the MDDC guidance and procedures (Appendix B) to Cabinet for approval.
Relationship to Corporate Plan:	Safeguarding is a corporate matter which overarches the Corporate Plan.
Financial Implications:	None Identified
Legal Implications:	If we do not have appropriate policies and procedures in place we may not meet the requirements of relevant Safeguarding legislation i.e. the Children's Act 2004, Care Act 2014, etc
Risk Assessment:	Failure to have adequate policies and procedures in place may result in harm or injury to a child or vulnerable adults.
Equality Impact Assessment:	Equality Impact Assessment: No equality issues identified for this report

1.0 Introduction

- 1.1 The purpose of this report is to update you on the Joint Devon District Wide Safeguarding Policy along with MDDC guidance and procedures.
- 1.2 The Director of Corporate Affairs & Business Transformation & Corporate Safeguarding Lead Officer has been working with the Devon Districts to review the adopted joint Devon Safeguarding Policy.

2.0 Safeguarding Policy

- 2.1 The Devon Joint Safeguarding Policy has been reviewed and as there were no identified significant changes to the policy this time, the district

joint officers will review the policy on an annual basis or earlier if there are any legislation changes.

- 2.2 The Director of Corporate Affairs & Business Transformation & Corporate Safeguarding Lead Officer has reviewed and updated MDDC guidance and procedures for Safeguarding Children and Adults at Risk.
- 2.3 The policy has been amended to include new information in terms of Child Exploitation and Online Protection, Radicalisation and Prevent.

3 Guidance and Process

- 3.1 We have increased the number of service safeguarding representatives across the council to support the Child Protection & Safeguarding Officer to raise awareness of our Safeguarding Policy and the process to follow if anyone should notice anything which raises concerns.
- 3.2 All Safeguarding representatives have recently undertaken Level 2 Child Safeguarding awareness training from the Early Years team from Devon County Council which has enabled representatives to share awareness across their service area and to signpost to other partners for support.
- 3.3 Quarterly meetings are scheduled for the safeguarding team to meet and discuss best practice and lessons learned from sharing experiences within service areas. Bite Size awareness training to upskill safeguarding representatives who will then cascade across their service areas. To ensure we are addressing any changes of legislation or practice in a timely manner.
- 3.4 Working in collaboration with the Council's Community Safety Officer and partners to raise awareness of safeguarding and protection concerns with all officers and members.
- 3.5 The Safeguarding [sharepoint pages](#) have been reviewed and updated and consist of informing officers who their representative is and the process of reporting concerns and where officers can locate documents and other partners information.
- 3.6 MDDC guidance and procedures will be assigned to the corporate insight policy system by 4 August 2017 and will be rolled out to all staff to complete a review of the guidance and will also incorporate a 12 monthly review programme to raise the profile of safeguarding and that safeguarding is everybody's responsibility.
- 3.7 Annual statistics will be produced for this committee on the number of referrals to partner agencies for monitoring purposes only there will not be any specific details on referrals.

- 3.8 All Recreation Assistants (Lifeguards) have recently undertaken safeguarding and protecting children awareness training through Sports Coach UK.
- 3.9 Human resources have completed a review of the posts that require enhanced disclosure certificates and in accordance with our policy have requested renewals of the certificates where appropriate.

Contact for more Information: Jill May Director of Corporate Affairs & Business Transformation & Corporate Safeguarding Lead Officer and Nicola Cuskeran, Corporate Child Protection & Safeguarding Officer 4200.

Circulation of the Report: Leadership Team and Cabinet Member

List of Background Papers:

Joint District Wide Policy

Mid Devon District Council Policy & Guidance

Corporate Monitoring Form

Service: Corporate
January 2017 to 30 June 2017

Officer: Nicola Cuskeran

Period:

SERVICE AREA	REFERRED		MASH	CARE DIRECT	POLICE	ANOTHER SERVICE WITHIN MDDC
	YES	NO				
Leisure	1	4	1	0	0	0
Housing Options	0	0	0	0	0	0
Customer Services	0	0	0	0	0	0
Public Health	5	0	2	3	0	0
Housing	2	0	1	1	1	0